

**IQAC MEETING REGISTER**  
**FOR NOTICES AND**  
**RESOLUTIONS**  
**SESSION – 2021-22**



*Pandit Raghunath Murmu Smriti Mahavidyalaya*

[ UG and PG College ]  
A Govt. Aided and NAAC accredited Institute

## THE OFFICE OF INTERNAL QUALITY ASSURANCE CELL

ACADEMIC SESSION – 2021-22

### NOTICE

Meeting No. : PRMSM/IQAC/M01/2122

Date: 01/07/2021

A meeting of the IQAC will be held on 08/07/2021 from 12noon onwards via Google Meet. All the Members are hereby requested to be present on that occasion. The agendas for the meeting are as follows –

#### Agenda –

1. To confirm the minutes of the previous meeting.
2. To Prepare the Academic Calendar for the Session 2021-22.
3. To prepare the Routine for the Session 2021-22.
4. To chalk out the PLAN OF ACTION for the Session 2021-22.
5. Academic affairs for the Session 2021-22.
6. Miscellaneous.

  
**IQAC COORDINATOR**  
**PRMS MAHAVIDYALAYA**

IQAC CO-ORDINATOR  
PRMS MAHAVIDYALAYA



  
**PRINCIPAL**  
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PRINCIPAL  
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BARAGARI, JAMBONI, BANKURA



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www.prmsmahavidyalaya.org

# **THE OFFICE OF INTERNAL QUALITY ASSURANCE CELL**

## **ACADEMIC SESSION – 2021-22**

RESOLUTIONS TAKEN VIDE MEETING NO: PRMSM/IQAC/M01/2122 DT 08/07/2021

PLATFORM : GOOGLE MEET

### **MEMBERS**

1. Dr Neelangshu Ghosh (Principal)
2. Prof Anirban Ash (Cordinator, IQAC)
3. Prof Kalpana Mitra
4. Prof Tusar Kanti Chand
5. Prof Anup Kumar Mandal
6. Prof Kartick Mondal
7. Prof Tapas Halder
8. Mr Lakshmiswar Murmu
9. Prof Prodyut Kumar Hota
10. Prof Rakhahari Sinha Mahapatra
11. Prof Sukumar Sannigrahi
12. Mr Ramkrishna Mahata

### **INVITEE MEMBERS**

1. Dr Anish Chakraborty
2. Prof Ram Mandi
3. Dr Sanghamitra Sinha
4. Dr Zaidul Islam
5. Prof Madhumita Hazra



### **MINUTES / RESOLUTIONS –**

1. The minutes of the previous meeting were read and confirmed unanimously.
2. It is decided that the Academic Calendar for the session 2021-22 should be prepared in accordance with the same from the end of Bankura University. Dr Jaidul Islam and Dr Anish Chakraborty are given the specific responsibility to complete the Academic Calendar within next seven days and place before the Principal in order to take necessary steps accordingly.
3. The matter of the preparation for the creation of Master Routine for classes is next placed before the table. The Principal is hereby requested by the House to make appropriate information to the Routine Sub-Committee to prepare the same within the next seven days and submit accordingly to the IQAC for necessary action. It is also discussed that due to the



ongoing pandemic situation all the classes will continue in the online mode through the platforms already in practice.

4. **Plan of Action for the Session 2021-22**

- A. To enhance quality teaching – learning through student-centric interactive strategies throughout the session
- B. Encouraging the Faculties to go through Orientation Program, Faculty Development Program, Refresher Course, Short-term Course through online mode as facilitated by HRDC centres.
- C. To continue social outreach program in order to make Social Awareness and inculcate the quality of responsibility among the Stakeholders.
- D. To obtain feedbacks from the appropriate Stakeholders in order to have a constant monitoring over the process and progress of functionalities within the institution.
- E. To upgrade the library in respect of its functionalities by introducing appropriate software so that both the students and teachers can access the same remotely and be availed with the resources available in the library.
- F. To revamp the Career Counselling Cell in order to acknowledge and march towards a better future.
- G. To complete the construction of the State Government funded Academic Building.
- H. Plan of introducing self-appraisal for both teaching and non-teaching staff.
- I. Plan of Green Audit and Environmental Audit.
- J. Plan of organizing a professional training programme for all the Non-teaching staff of this college.
- K. Organizing student orientation program for newly admitted students.

5. Due to the ongoing pandemic situation, the house has unanimously decided to go with the online mode of education for facilitating direct teaching the students till further notification is there from the end of the Government. It is also decided that, all the teachers will go with the prevailing ERP software and also the GOOGLE MEET to continue the process effectively.

6. **MISCELLANEOUS –**

- It is also that the Department will make their utmost effort to arrange online Seminars / Invited Lectures etc that will facilitate the students with a more better engagements with their academic progression.



- It is also decided that the departments will arrange STUDENT SEMINARS at regular intervals in order to make the students more comfortable with their curriculum and also to boost their confidence in their respective fields.



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## THE OFFICE OF INTERNAL QUALITY ASSURANCE CELL

### ACADEMIC SESSION – 2021-22

#### NOTICE

Meeting No. : PRMSM/IQAC/M02/21-22

Date: 14/11/2021

A meeting of the IQAC will be held on 22/11/2021, from 7pm onwards via Google Meet. All the Members are hereby requested to be present on that occasion. The agendas for the meeting are as follows –

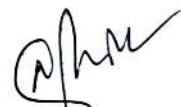
Agenda –

1. To confirm the minutes of the previous meeting.
2. Academic affairs for the College.
3. Miscellaneous.



  
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# **THE OFFICE OF INTERNAL QUALITY ASSURANCE CELL**

## **ACADEMIC SESSION – 2021-22**

RESOLUTIONS TAKEN VIDE MEETING NO: PRMSM/IQAC/M02/20-21 DT 22/11/2021

PLATFORM : GOOGLE MEET

### **MEMBERS PRESENT :**

1. Dr Neelangshu Ghosh (Principal)
2. Prof Anirban Ash (Cordinator, IQAC)
3. Prof Kalpana Mitra
4. Prof TusarKanti Chand
5. Prof Anup Kumar Mandal
6. Prof Kartick Mondal
7. Prof Tapas Halder
8. Mr LakshmiswarMurmu
9. Prof Prodyut Kumar Hota
10. Prof Rakhahari Sinha Mahapatra
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### **INVITEE MEMBERS :**

1. Dr Anish Chakraborty
2. Prof Ram Mandi
3. Dr Sanghamitra Sinha
4. Dr Zaidul Islam
5. Prof MadhumitaHazra



### **MINUTES / RESOLUTIONS –**

1. The minutes of the previous meeting were read and confirmed unanimously.
2. The academic progression of the departments are placed before the table sequentially. All the departments placed the reports of the classes taken and also the Student Seminar organized. The house unanimously made a decision to facilitate the pupils an interactive session so that they can communicate accordingly regarding their needs in particular and also in general. It is also decided that the students should be asked to prepare assignments on their relevant topics, so that it will benefit them in the true understanding of the texts and contexts relevant to their curriculum.



3. MISCELLANEOUS

- It is also decided that the teachers should upload appropriate study materials, in the ERP, in order to facilitate the students' access at any of its suitable hours in order to keep the pace of academic progression in tact, in spite of the present pandemic situation. The IQAC coordinator is given the task of mentoring and monitoring the process by the Principal.
- The Principal is requested by the House to take initiation in the completion of The State Government funded Building in the College premise.
- It is also that the recently completed RUSA Building under the nomenclature "Science Building" has to be made ready for execution of the classes it is assigned for. In order to do the same The Principal is requested to take necessary actions.

The meeting has ended with vote of thanks to the Chair.

  
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## THE OFFICE OF INTERNAL QUALITY ASSURANCE CELL

### ACADEMIC SESSION – 2021-22

#### NOTICE

Meeting No. : PRMSM/IQAC/M03/21-22

Date: 10/01/2022

A meeting of the IQAC will be held on 17/01/2022, from 12noon onwards via Google Meet. All the Members are hereby requested to be present on that occasion. The agendas for the meeting are as follows –

Agenda –

1. To confirm the minutes of the previous meeting.
2. Academic affairs for the College.
3. Miscellaneous.

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## **THE OFFICE OF INTERNAL QUALITY ASSURANCE CELL**

### **ACADEMIC SESSION – 2021-22**

RESOLUTIONS TAKEN VIDE MEETING NO: PRMSM/IQAC/M02/20-21 DT17/01/2022

PLATFORM : GOOGLE MEET

#### **MEMBERS PRESENT :**

- DR NEELANGSHU GHOSH [ PRINCIPAL, PRMS MAHAVIDYALAYA ]
- MR ANIRBAN ASH [ ASSISTANT PROFESSOR AND HEAD, DEPT OF ENGLISH ]
- MR SANTIMOY KHAN, [ ASSOCIATE PROFESSOR AND HEAD, DEPT. OF POL. SC. ]
- MR T. K. CHAND, [ ASSOCIATE PROFESSOR AND HEAD, DEPT. OF BENGALI. ]
- MR TAPAS HALDER, [ ASSISTANT PROFESSOR, DEPT OF MATHEMATICS ]
- DR. SANGHAMITRA SINHA, [ ASSISTANT PROFESSOR AND HEAD, DEPT OF SANSKRIT ]
- DR JAIDUL ISLAM, [ ASSISTANT PROFESSOR AND HEAD, DEPT OF GEOGRAPHY ]
- DR MADHUMITA HAZRA, [ ASSISTANT PROFESSOR AND HEAD, DEPT OF CHEMISTRY ]
- DR A. CHAKRABORTY. [ ASSISTANT PROFESSOR AND HEAD, DEPT OF PHYSICS ]

#### **MINUTES / RESOLUTIONS –**

The house welcomes all the newly elected members of IQAC. The Co-ordinator introduced them to the House. After due permission from the Chair the house commences the session.

1. The minutes of the previous meeting were read and confirmed unanimously.
2. The representatives from all the departments are here by requested to prepare and upload Study Material pertaining to their curriculum in the appropriate forum. It is also that, a Question Bank has also to be prepared and uploaded and also updated accordingly in order to facilitate the student



to cope up with the new normal situation and groove their Academic participation and progression.

The routine will remain the same for the upcoming even Semesters and all the departments are hereby requested to prepare and cater assignments pertaining to the syllabus to the teachers accordingly.

The head of the departments, do here by placed the reports of the classes taken through online platforms like ERP, Google Meet.

The Departmental representatives are hereby appreciated by the House for their timely conduction of the Internal Evaluation and also for the External. The timely submission of marks by all the teachers assigned are also praised by Chair.

It is also decided that for the upcoming Even Semesters for all the Departments, the routine will remain the same and necessary actions will be taken accordingly on the basis of the Government orders received time to time.

It is also worth-noting an information that some of the teachers have gone through orientation course, faculty development program etc. as it is pertaining to their Career Advancement Scheme. The House encouraged such endeavours on the part of the teachers.

The matter of publication of the Annual College Magazine is next placed before the table and the Principal is hereby requested by the house to make appropriate and formal liason with the Magazine Sub-Committee to make the process.

It is also decided that the students will be provided with e-books through several platforms, as it is feasible time to time.

### 3. MISCELLANEOUS

- The estimation for the construction of a Tribal Museum is hereby placed before the House and the Principal is requested to do the needful.
- It is also decided in the forum that needful availability will be made for Sanitizers, Masks etc.
- Vending Machine for Sanitary Pads to be installed in the women Common Room.

The meeting has ended with Vote of Thanks to the Chair.

  
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