The Annual Quality Assurance Report (AQAR) of Pandit Raghunath Murmu Smriti Mahavidyalaya, Jamboni, Bankura, West Bengal, 722150

Part – A

AQAR for the year *(for example 2013-14)*   **2017-18**

1. Details of the Institution

1.1 Name of the Institution   **Pandit Raghunath Murmu Smriti Mahavidyalaya**

1.2 Address Line 1   VILL-Baragari, P.O-Jamboni

Address Line 2   P.S- Sarenga

City/Town   Bankura

State   West Bengal

Pin Code   722150

Institution e-mail address   **prmsmahavidyalaya@yahoo.co.in**

Contact Nos.   9635615862

Name of the Head of the Institution: Dr. Kuntal kanti Chattraj

Tel. No. with STD Code: 03243-259236

Mobile: 9635615862

Name of the IQAC Co-ordinator: Prof. Santimoy Khan

Mobile: 9475939165

IQAC e-mail address: iqacprms@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

WBCOGN13419

OR

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.prmsmahavidyalaya.org

Web-link of the AQAR:

www.prmsmahavidyalaya.org/iqac/aqar_2017_2018.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	72.60	2007	2007-2012
2	2nd Cycle	B+	2.64	2017	2017-2021
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

23.06.2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i.   AQAR 2011-12 submitted to NAAC on 20-12-2016 (DD/MM/YYYY)
   ii.   AQAR 2012-13 submitted to NAAC on 20-12-2016 (DD/MM/YYYY)
  iii.   AQAR 2013-14 submitted to NAAC on 21-12-2016 (DD/MM/YYYY)
  iv.   AQAR 2014-15 submitted to NAAC on 21-12-2016 (DD/MM/YYYY)
   v.   AQAR 2015-16 submitted to NAAC on 29-12-2016 (DD/MM/YYYY)
  vi.   AQAR 2016-17 submitted to NAAC on 25-08-2017 (DD/MM/YYYY)
 vii.   AQAR 2017-18 submitted to NAAC on 22-12-2018 (DD/MM/YYYY)

1.9 Institutional Status

University   State [X] Central [X] Deemed [X] Private [X]

Affiliated College   Yes [√]   No [X]

Constituent College   Yes [X] No [√]

Autonomous college of UGC   Yes [X] No [√]

Regulatory Agency approved Institution   Yes [X] No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√] Men [X] Women [X]

                Urban [X] Rural [√] Tribal [X]

Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

             Grant-in-aid + Self Financing [X] Totally Self-financing [X]

1.10 Type of Faculty/Programme

    Arts [√] Science [√] Commerce [X] Law [X] PEI (Phys Edu) [X]

    TEI (Edu) [X] Engineering [X] Health Science [X] Management [X]

    Others (Specify)   [.   N.A.]

1.11 Name of the Affiliating University *(for the Colleges)*   [Bankura University]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | X |

University with Potential for Excellence	X	UGC-CPE	X
DST Star Scheme	X	UGC-CE	X
UGC-Special Assistance Programme	X	DST-FIST	X
UGC-Innovative PG programmes	X	Any other (*Specify*)	X
UGC-COP Programmes	X		

2. IQAC Composition and Activities

2.1 No. of Teachers

| 7 |

2.2 No. of Administrative/Technical staff

| 1 |

2.3 No. of students

| 1 |

2.4 No. of Management representatives

| 2 |

2.5 No. of Alumni

| 1 |

2. 6 No. of any other stakeholder and

Community representatives

| 1 |

2.7 No. of Employers/ Industrialists

| 0 |

2.8 No. of other External Experts

| 1 |

2.9 Total No. of members

| 14 |

2.10 No. of IQAC meetings held

| 2 |

2.11 No. of meetings with various stakeholders: No. | 7 | Faculty | 5 |

Non-Teaching Staff Students | 1 | Alumni | 1 | Others | 0 |

2.12 Has IQAC received any funding from UGC during the year?   Yes | X | No | √ |

If yes, mention the amount | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 1 | International | 0 | National | 0 | State | 0 | Institution Level | 1 |

(ii) Themes | Workshop on CBCS Pattern. |

2.14 Significant Activities and contributions made by IQAC

Meeting with faculty, staffs, students, alumni and other stakeholders. Collected and analysed feedback from students and alumni   Organised workshop on choice based credit system and on skill development for teacher, students and staffs. Mentored different cell for healthy and quality education.

2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
At the end of the session 2016-17 in a meeting on 23.06.2017, Vide No.-9/16-17, and approved by the GB (Vide resolution no .... dated ....) the following plan of action prepared: 1. Separate Building for PG Departments be constructed. 2. Separate Building for Student Union Room be constructed. 3. Open stage (Mukta Mancha) be constructed. 4. Laboratory in Mathematics be initiated. . 5. More Books in the central Library be purchased as per new syllabus. 6. Tribal Museum & Research Centre be introduced. 7. Teachers Hostel be constructed. 8. Sports equipments be enhanced for Physical Education Department. 9. Bio-metric system for staff attendance be introduced for a smart institution. 10. Fresh proposal to the Govt. for creating Teaching post be initiated for smooth running of the P.G. departments in the particular and for the Department which have no full time teachers in general. 11. Guest teacher should be appointed	The following achievements achieve by the college authority on the basis of the plan of action for 2017-18 is as follows: 1. Separate Building for PG departments partly completed.. 2. Student Union Building completed. 3. Open stage not yet done. 4. Laboratory for Mathematics Department not started. 5. Books for Central Library & Departments Library purchased. 6. Tribal Museum & Research Centre not started. 7. Teachers Hostel not started. 8. Sports equipments purchased as per demand of the Department. 9. Bio-matrices system installed for staff attendance. 10. New post creation proposal for teaching and Non-teaching staff submitted to the Govt. of West Bengal. 11. Initiative taken by the NSS units for enhancing community campus linkage. 12. The process of MOU with Nepier University, Edinburgh through Bankura University started. The representative of the Nepier University Prof. Basabi Frasher, Dr. Miller visited our College.

for the Department which have shortage of faculty. 12. Community-campus linkage be enhanced through the work in the adopted village.	

2.15 Whether the AQAR was placed in statutory body   Yes √   No X

Management √   Syndicate X   any other body X

Provide the details of the action taken

The following achievements achieve by the college authority on the basis of the plan of action for 2017-18 is as follows:

1. Separate Building for PG departments partly completed..
2. Student Union Building completed.
3. Open stage not yet done.
4. Laboratory for Mathematics Department not started.
5. Books for Central Library & Departments Library purchased.
6. Tribal Museum & Research Centre not started.
7. Teachers Hostel not started.
8. Sports equipments purchased as per demand of the Department.
9. Bio-matrices system installed for staff attendance.
10. New post creation proposal for teaching and Non-teaching staff submitted to the Govt. of West Bengal.
11. Initiative taken by the NSS units for enhancing community campus linkage.
12. The process of MOU with Nepier University, Edinburgh through Bankura University started. The representative of the Nepier University Prof. Basabi Frasher, Dr. Miller visited our College.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	X	X	X	x
PG	2	1	X	x
UG	14	X	X	x
PG Diploma	X	X	X	x
Advanced Diploma	X	X	X	x
Diploma	X	X	X	x
Certificate	X	X	X	x
Others	X	X	X	x
Total	16	1	X	x

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: ~~CBCS/Core~~/Elective option / ~~Open options~~

  (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	--
Annual	--

1.3 Feedback from stakeholders   Alumni [√]   Parents [X]   Employers [X] Students [√]
   (On all aspects)

   Mode of feedback   :   Online [X] Manual [√] Co-operating schools (for PEI) [X]

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> There is no any scope because affiliating university prepare and revise the syllabus. But the affiliating University shifted from Burdwan University to Bankura University and new syllabus with CBCS and Semester system introduced and our teachers participated in the workshop organised by the Bankura University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG in Bengali

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48	10	3		35

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
6	6	-	-	-	-	-	-	6	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

10		02		04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	20	25	-
Presented papers	2	-	-
Resource Persons	-	-	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Introduced smart class room and virtual class room. Digital projectors installed in all the departments.

2.7 Total No. of actual teaching days
     during this academic year

201 days

*** Attach the Academic Calendar of the year as Annexure.**
Kindly See Annexure-I

2.8 Examination/ Evaluation Reforms initiated by

Teachers participated in the University level workshop regarding examination reform.

the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02	12	8

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Bengali (H)	49	-	14.28%	85.72%	-	-
English (H)	26	-	-	84.62%	-	-
Santali (H)	21	-	19.05%	80.95%	-	-
Pol. Science (H)	4	-	-	50%	-	-
Geography (H)	25	-	8%	92%	-	-
Philosophy (H)	11	-	-	60%	-	-
History (H)	24	-	8%	92%	-	-
Sanskrit (H)	21	-	9.52%	66%	-	-
Computer Science (H)	4	-	-	75%	-	-
PG in Santali	4		100%			
PG in Geography	2		100%			
B.A. General	380	-	-	2%	-	24%
B. Sc General)	2	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: **IQAC meet with the faculty members and students regularly.**

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil

Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	3	---	3
Technical Staff	1	---	---	---

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

In the departmental meeting, all faculty members are requested to submit research proposal to UGC.

3.2   Details regarding major projects: **Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects: **Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4   Details on research publications

	International	National	Others
Peer Review Journals	5	1	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. [X]   Chapters in Edited Books [X]

ii) Without ISBN No. [X]

3.8 No. of University Departments receiving funds from: **Nil**

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		01			
Sponsoring agencies		W.B.H.E.D			

3.12 No. of faculty served as experts, chairpersons or resource persons [5]

3.13 No. of collaborations   International [1]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year [Nil]

3.15 Total budget for research for current year in lakhs: [120000/]

From Funding agency [UGC]   From Management of University/College [Nil]

Total [120000/]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year: **Nil**

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) **Nil**

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other   [ ]

3.21 No. of students Participated in NSS events: **Nil**

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.22 No. of students participated in NCC events: **Nil**

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.23 No. Of Awards won in NSS: **Nil**

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC: **Nil**

University level [ ]   State level [ ]

National level [ ]   International level [ ]

3.25 No. of Extension activities organized

University forum [ ]   College forum [ ]

NCC [ ]   NSS [11]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ➢ Blood Donation camp
- ➢ Programme on 'Safe drive, Safe Live'
- ➢ Swachha Bharat programme at Campus & in the adopted Villages.
- ➢ Health Awareness
- ➢ Plantation Programme in the campus.
- ➢ **Seminar (Campus and Village)**
- ➢ AIDS awareness programme through Red Ribon
- ➢ **Celebration of Special Days:**
  - i) 5th May (Birth day of Pandit Raghunath. Nath Murmu)
  - ii) Rabindra Jayanti
  - iii) Aranna Saptaha
  - iv) Independence Day
  - v) 24th September (NSS Day)
  - vi) 2nd October (Gandhi Jayanti)
  - vii) 12th January (Juba Dibas)
  - viii) 23rd January (Birth Day of Netaji)
  - ix) 26th January (Republic Day)
- ➢ Awareness on Sanitation (in the adopted Village**)**
- ➢ Awareness programme amongst students to create Plastic free campus.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.5 Acre	---	---	9.5 Acre
Class rooms	22	8	College	30
Laboratories	5	---		5
Seminar Halls	3	---		3
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	259390	754824	UGC & College	1014214
Others		4 (Guest House)		

4.2 Computerization of administration and library

> Library is totally computerised and open access system is available. With regard to administration, all notices and information are published in our official website. All documents of the office are computerised.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13825	1091804	500	102070	14325	1193874
Reference Books	2380		53		2433	
e-Books						
Journals	20				20	
e-Journals						
Digital Database	N-List					
CD & Video	8 +34				42	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	52	5	11	2	1	16	30	3
Added	5	0	0	0	0	3	1	1
Total	57	5	11	2	1	19	31	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

College organised Skill development training programme for teachers, staff and students sponsored by the UGC to enhance the quality of education.

4.6 Amount spent on maintenance in lakhs:

i)   ICT   Rs 81340/

ii) Campus Infrastructure and facilities   Rs 1467130/

iii) Equipments   Rs 20100/

iv) Others   Rs 377076/

Total :   Rs 1945646/

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Meet with students in regular interval. Collect feedback from students. Organised seminar and discussion to create awareness about Student Support Services.

5.2 Efforts made by the institution for tracking the progression

> Unit test and class test held as per unitisation of the syllabus. Special classes taken by the department.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3367	68		

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
1822	53.04

Women

No	%
1613	46.96

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1653	597	527	496		3273	1585	627	564	659		3435

Demand ratio: 1.40　　　　　　　　　　Dropout %: 10.21

(Total applicant-3189/intake-2275)　　　(Admitted students-1802/Enrolled-1618)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Nil

No. of students beneficiaries

5.5 <u>**No. of students qualified in these examinations**</u>

NET [03] SET/SLET [ ] GATE [ ] CAT [ ]

IAS/IPS etc [ ] State PSC [ ] UPSC [ ] Others [ ]

5.6 Details of student counselling and career guidance

> The institute have career counselling cell which organise workshop and symposium with the help of IQAC.

No. of students benefitted [46]

5.7 Details of campus placement   **No**

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

> NSS and Women's cell organised seminar on gender justice. Also take part in KANNYA SHREE and Girl child programme.

5.9 **Students Activities**

5.9.1   No. of students participated in Sports, Games and other events:

State/ University level [03]   National level [ ]   International level [ ]

No. of students participated in cultural events   **Nil**

State/ University level [ ]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events:

Sports: State/ University level | 06 | National level | | International level | |

Cultural: State/ University level | | National level | | International level | |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	96	25000.00
Financial support from government***		
Financial support from other sources	30	90000.00
Number of students who received International/ National recognitions	NA	NA

***All SC/ST/OBC students get financial aid or support which is directly transferred to their account.

5.11   Student organised / initiatives   **Nil**

Fairs   : State/ University level | | National level | | International level | |

Exhibition: State/ University level | | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 4 |

5.13 Major grievances of students (if any) redressed:
     one major grievance received from students and addressed immediately.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: The vision of the institution is to achieve excellence in higher education, empowerment of the marginal students of Jungal-Mahal through knowledge, inclusive growth for socio-economic change and sustainable development.

Mission: The mission of the institution is:
- ➢ Horizontal expansion of education among the people of 'Jungal-Mahal' which is backward region of West Bengal.
- ➢ To equip and empower students with relevant knowledge, competence in the concerned subject to face global challenges.
- ➢ To achieve innovations in teaching-learning, research and extension activities to realize national goals, including the adoption and promotion of knowledge output for human development.
- ➢ To create awareness on human right, value system, scientific temper and environmental awareness.
- ➢ To promote women's education specially for SC/ST & Backward communities.
- ➢ To establish campus-community linkage.
- ➢ Optimum use of existing facilities available.
- ➢ To promote participation of all stakeholders in the development of the College.
- ➢ To inculcate value based and moral education.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Teacher participated in Curriculum Development workshop organised by the University. Geography department developed curriculum for PG course. IQAC organised workshop on CBCS pattern.

6.3.2 Teaching and Learning

- In the teaching –learning sphere used ICT and established Virtual class room, smart class room, and digitalised projector in all classes to supplement calk and talk method.

- Unit test and class test regularly held as a plan of unitisation of syllabus.

6.3.3 Examination and Evaluation

The CBCS pattern introduced

6.3.4 Research and Development

Two teachers applied for research guide.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computerisation of library has been completed. A new central library has been completed (15000 sqr. mtr.)

6.3.6 Human Resource Management

Training of staff for their skill development has been organised.

6.3.7 Faculty and Staff recruitment

Six teachers have been appointed with the recommendation west Bengal college service commission.

6.3.8 Industry Interaction / Collaboration

Collaboration with wallgong University through Bankura University has been made.

6.3.9 Admission of Students

The whole Admission process is conducted through online system on the basis of merit. Cash less transaction is followed.

	ECSOL, PPF, GSLI
Non teaching	-do-
Students	Tuition fee concession 10% of total students. Financial help from Aid fund, scholarship from Govt. & other agencies.

6.4 Welfare schemes for

6.5 Total corpus fund generated

| Nil |

6.6 Whether annual financial audit has been done   Yes   √   No   ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done? **Nil**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	0	0	0	0
Administrative	0	0	0	0

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   ☐   No   √

For PG Programmes   Yes   ☐   No   √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester pattern introduced

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Alumni meet with IQAC and put their suggestion in the form of feedback.

6.13 Development programmes for support staff

Skill develop training are organised to upgrade   their knowledge.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Seminar on water Conservation
2. Plantation
3. Rain Water harvesting.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Opening of new job oriented vocational course.

- Case less transaction by the students during admission. Fees of all students are collected through Bank Portal which created transparency and lessen trouble of students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Honours in Mathematics introduced from the session 2017-18.
2. Post Graduate in Bengali has been introduced under Bankura University w.e.f. 2017-18.
3. The opening of job-oriented courses is under processing.
4. Beautification of College is done.
5. The construction of guest room is completed.
6. Books and journals purchased for Department and Central Library
7. Collaboration with Wollongong University, Australia through Bankura University.
8. New girl's common room has been constructed by UGC fund

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Unitisation of Syllabus.

2. Blood donation camp.

Kindly See Annexure-II

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Programme on environment awareness / protection are organised by the NSS units and Eco-club of this college.

7.5 Whether environmental audit was conducted?   Yes | x | No | √ |

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength:

1. Good environment for Higher learning free from crowded area.

2. Post Graduate course in Santali introduced first in West Bengal and Geography.

3. Good space & infrastructural facilities with ICT.

4. Purified drinking water.

5. Good sanitation system both for boys and girls.

6. Community campus linkage.

7. Collaboration with foreign University.

8. Initiative for opening job oriented vocational courses which will be started Shorty.

Weakness:

1. Post of Principal lying vacant for a long time.

2. Shortage of Teaching & Non-teaching staff.

Opportunity:

1. College has ample opportunity to develop as a higher learning institute

2. To groom the students of marginal people.

3. College may play a role of active agent of social change spreading higher education among the marginalised people of Jungle Mahal.

Threat:

1. It is our challenge to check the drop out and to spread education among the people of backward area.
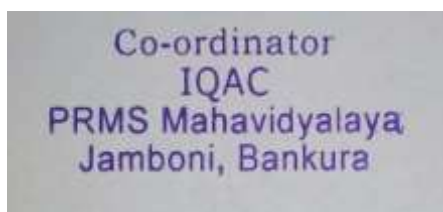
8. **Plans of institution for next year**

1. Separate building for PG departments be constructed.
2. Separate Building for Student union room be constructed.
3. Open stage (Mukta Mancha) be constructed.
4. Lab in Mathematics be imitated.
5. More books in the central library be purchased as per new syllabus.
6. Tribal museum & research Centre be introduced.
7. Teachers hostel be constructed.
8. Sports equipment be enhanced for Physical Education Department.
9. Bio-metric system for staff attendance be introduced for smart institute.
10. Fresh proposal to Govt. for creating Teaching Post be initiated for smooth running of the P.G. Departments in particular and for the Department which have no fulltime teachers in General.
11. Guest Teacher should be appointed for the Dept. which have shortage of faculty.
12. Community campus linkage be enhance through work in the adopted village.
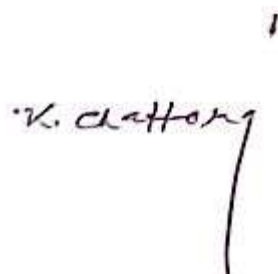
Name   **Prof. Santimoy Khan**   *Name*   **Dr. Kuntal Kanti Chattoraj**

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

Dated: *Dated:*

Co-ordinator
IQAC
PRMS Mahavidyalaya
Jamboni, Bankura

Teacher-in-charge
P.R.M.S. Mahavidyalaya
Baragari, P.O.- Jamboni
Dist.- Bankura

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ACADEMIC CALENDER-2017-18

First half of the session: 1st July 2017 – 31st December 2018

Month & Year	Week	Date in the Week	Purpose of Holidays	Number of No Class Days/Holiday/Sunda	Number of days for holding classes & examinations	Remarks
July'17	1st	1	Nil	0	1	
	2nd	2-8	2.07.17 Sunday	1	6	
	3rd	9-15	9.07.17 Sunday	1	6	
	4th	16-22	16.07.17 Sunday	1	6	
	5th	23-29	23.07.17 Sunday	1	6	
July 17 – Aug 17	6th	30- 05-Aug	30.07.17 Sunday	1	6	
	7th	6-12	06.08.17 Sunday	1	6	Unit Test of 1st Phase for old
	8th	13-19	13.08.17 Sunday, 14.08.17 Janmastami, 15.08.17 Independence day	3	3	
	9th	20-26	20.08.17 Sunday	1	6	
Aug 17 – Sep 17	10th	27- 02-Sep	27.08.17 Sunday, 02.09.17 Eid (Bakrid)	2	5	
	11th	03-09	03.09.17 Sunday	1	6	
	12th	10-16	10.09.17 Sunday	1	6	
	13th	17-23	17.09.17 Sunday, 19.09.17 Mahalaya	2	5	
	14th	24-30	24.09.17 Sunday, 27.09 to 30.09.17 Puja Holiday	5	2	
Oct 17	15th	1-07	Puja Holiday including Sunday	7	0	
	16th	08-14	Puja Holiday including Sunday	7	0	
	17th	15-21	Puja Holiday including Sunday	7	0	
	18th	22-28	22.10.17 Sunday	1	6	
Oct 17- Nov 17	19th	29-04 Nov	29.10.17 Sunday, 04.11.17 G Nanak Birth day	2	5	Unit test of 2nd Phase for old
	20th	05-11	05.11.17 Sunday	1	6	
	21st	12-18	12.11.17 Sunday	1	6	Internal Exam. Be completed by 04.11.17
	22nd	19-25	19.11.17 Sunday	1	6	
Nov 17 – Dec-17	23rd	26-02 Dec	26.11.17 Sunday, 02.12.17 Fateha Doaz	2	5	
	24th	03-09	03.12.17 Sunday	1	6	
	25th	10-16	10.12.17 Sunday	1	6	
	26th	17-23	17.12.17 Sunday	1	6	
	27th	24-30	24.12.17 Sunday	7	0	
	28th	31	31.12.17 Sunday	1	0	
			Total	**61**	**122**	

Second half of the session: 1 January 2017 – 30 June 2018

Month & Year	Week	Date in the Week	Purpose of Holidays	Number of No Class Days/Holida	Number of days for holding classes & examinations	Remarks
Jan' 18	28th	1-06	01.01.18 Sunday & New Year Day	2	6	2ns Phase
	29th	07-13	07.01.18 Sunday, 12.01.18 vivekananda Birth	2	5	
	30th	14-20	14.01.18 Sunday, 15.01.18 Makar Sankranti	2	5	
	31st	21-27	21.01.18 Sunday, 23.01.18 Netaji Birth Day, 26.01.18 Republic Day	3	4	
Jan' 18 - Feb' 18	32nd	28-03 Feb	28.01.18 Sunday	1	6	
	33rd	04-10	04.02.18 Sunday	1	6	
	34th	11-17	11.02.18 Sunday	1	6	
	35th	18-24	18.02.18 Sunday	1	6	
Feb' 18 – Mar- 18	36th	25-03 Mar	25.03.18 Sunday, 01.03.18 & 02.03.18 Holi	3	4	
	37th	04-10	04.03.17 Sunday	1	6	
	38th	11-17	11.03.17 Sunday	1	6	
	39th	18-24	18.03.17 Sunday	1	6	
	40th	25-31	25.03.18 Sunday	1	6	
April' 18	41st	01-07	01.04.18 Sunday	1	6	Unit Test 3rd Phase & Final University Exams
	42nd	08-14	08.04.18 Sunday, 14.04.18 Ambedkar Birth day	2	5	
	43rd	15-21	15.04.18 Sunday	1	6	
	44th	22-28	22.04.18 Sunday	1	6	
April' 18 – May- 18	45th	29-05	29.04.18 Sunday, 30.04.18 Buddha Purnima, 1.05.18 May day, 05.05.18 R. N. murmur birth day	4	3	
	46th	06-12	06.05.18 Sunday, 09.05.18 Rabendrajayanti, 12.05.18	3	4	
	47th	13-19	13.05.17 Sunday	1	6	
	48th	20-26	Summer Recess	7	0	
May' 18 –June- 18	49th	27- 02 Jun	Summer Recess	7	0	
	50th	03-09	Summer Recess	7	0	
	51st	10-16	Summer Recess	7	0	
	52nd	17-23	Summer Recess	7	0	
	53rd	24-30	24.06.18 Sunday	1	0	
			Total	**74**	**108**	
			Total Working Day First +second Half	**135**	**230**	

Examination	20 Days
Principal Discretionary	05 Days
Annual Sports	01 Day
Annual Social	01 Day
Fresher's Welcome	01 Day
Election of Student union	01 Day
Total No. of Days for teaching	**201 Days**

Teacher-in-Charge
PRMS Mahavidyalaya

Teacher-in-charge
P.R.M.S. Mahavidyalaya
Saragari, P.O.- Jamboni
Dist.- Bankura

Estd- 1986
P.O.- Jamboni
Dist.- Bankura

<center>**Annexure-II**</center>

<center>**Best practice -i**</center>

1. **Title of the Practice:-** Utilization of Syllabus.

2. **The Context that required initiation of the Practice:-**

The University of Burdwan introduced new pattern (1+1+1) of three years degree course w.e.f. 2005-06 and the whole structure of syllabus of all subjects for both Honours and General had been changed. The curriculum was so designed that contents of each unit of syllabus was allotted for specific number of classes. The syllabus revision workshop, organized by the affiliating University, were attended by most of our faculty members and they were truly motivated to introduce such a concept in offering courses of studies in smaller units-which are complete in themselves.

3. **Objectives of the Practice:-**

The objective of introducing unitization of syllabus is to impart the Course Content to the learners in predetermined way so that the whole syllabus which is divided in to lesson-units be covered plan fully and in a well-organised way.

4. **The Practice:-**

At the beginning of each session the Head of the Departments convene the meeting for utilizing the whole syllabus for both Honours and General courses. The whole course context is distributed among the faculty members according to their interest, acumen and specialization generally, the Head of the Departments distribute the task of unitization of syllabus among the faculty members of the Department and the whole activities are monitored by him. When the process of unitization is completed, the matter is discussed item wise in the Departmental meeting and faculty members put forward their views to any point of doubt or shortcoming and suggest how to improve the same. When the whole syllabus is unitized and gets approval in the Departmental meeting, the unitized syllabus is circulated to the students, As the whole academic

year is divided into three phases, (July-September, October-December, and January-June) the whole syllabus is also divided accordingly and the tentative dates of units tests also announced. In case of syllabus unfinished in any phase by any faculty member, the uncovered units may be redistributed among the faculty members at the beginning of the next phase of each academic year. In this way, the whole syllabus is completed in planned manner.

5. Obstacles faced if any and strategies adopted to overcome them:-

The Head of the Department monitors the whole process of unitization of syllabus as per time frame prescribed by the affiliating University. If lesson units are prepared in a well-organised way, it takes much time to complete rather than in the traditional method of teaching. Some faculty members are tempted to complete the syllabus in a hasty way rather than following the lesson units. The Head of the Departments, generally, takes feedback from the learners and tries to execute the plan accordingly.

6. Impact of the Practice:-

The whole syllabus is unitized into smaller lesson units are executed in a planned way the whole course content will be completed in an organized way and the students are benefited, as all the lesson units are complete in themselves. They get the main items of discussion and the relevant references and model questions and answer of each lesson unit. All faculty members' impact the lesson in the modular form the disadvantaged learners as well as advanced learners are benefitted. The weaker students get ready reference from the content of lesson unit and they are not confused in understanding the subject as synopsis of the lesson is given. Model short questions and answers are also given in the lesson unit and it helps them to understand the subject matter and assimilate them. The advanced learners, on the other hand get interested in acquiring knowledge from selective reference books on the topic of study and it motivates them to self-learning. The teachers are also motivated to collect new ideas on the topics of discussion.

7. Resources required:-
Only motivation and dedication on the part of the faculty is required to implement the scheme.

8. Contract person for further details:-

Teacher-in-Charge, P.R.M.S. Mahavidyalaya, Baragari, Jamboni, Bankura, West Bengal, 722150

Best Practice -ii

1. Title of Practice: - Blood donation camp.

2. Context:

The universal proverb is "blood donation is life donation". This motivated us to organise blood donation camp. Blood can only be available from human body.

3. Goal:

   i) To aware them about the Blood Donation motive.

   ii) To help the people who fell in problem during emergency disease and accident.

   iii)To detect the Blood group.

   iv)To restrict the operation of contaminated Blood supply.

4. Practice:

Every year four NSS units organized Blood donation camp with the help of Blood Bank, BSMCH Bankura. First of all, an awareness generation camp organized in the College where all students and staffs remain present. Blood donor's association and Medical Practitioners are invited to deliver lecture in the discussion to aware the students and staffs, so that they come out from apprehension and a list of interested students and staffs is prepared who are interested to donate Blood. On the day of Blood Donation, Blood Bank official come in the campus and one by one Blood is collected and preserved. Then as per rule badge & tiffin provided to them. Finally a register is maintained of Blood donors name, address, contact no and their Blood group. Nearly 50-70 units of bottle of Blood are collected every year.

5. Challenge faced:

Initially, there is an apprehension of the students to donate Blood. They did not come forward to donate Blood spontaneously. Seminar, awareness generation programme organized to outcome the obstacles & finally become successful.

6. Out come from the Practice:

Nearly 60-70 units of Blood collected & donated to the Blood Bank, Govt. of West Bengal. It

takes the form of revolution in the College campus. Contact No. of the student is preserved in the NSS units office. When rare Blood group is required, we immediately contact to that student. we are able to stretch our hand to the distress person.

7. Fund required:

No special fund is required in this respect. Programme Officers, Blood Bank officials, students and Medical practitioner is the only resource. Other resource/fund sponsored by the Blood Bank authority of Govt. of West Bengal.

8. Contract person for further details:-

Teacher-in-Charge, P.R.M.S. Mahavidyalaya, Baragari, Jamboni, Bankura, West Bengal, 722150

Abbreviations:

BMOH - Block Medical Officer of Health

CAS - Career Advanced Scheme

CAT - Common Admission Test

CBCS - Choice Based Credit System

CCTV - Close Circuit Television

CE - Centre for Excellence

COP - Career Oriented Programme

CPE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test

MRP - Minor Research Project

NET - National Eligibility Test

NSS - National Service Scheme

PEI - Physical Education Institution

SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test

TEI - Teacher Education Institution

UPE - University with Potential Excellence

UPSC - Union Public Service Commission

UGC - University Grant Commission

WBCSC - West Bengal College Service Commission